

## Samford University Faculty Development Grant

Faculty development grants were designed “to encourage and support academic activity and scholarly attainment by funding meritorious projects leading to professional growth in teaching, research, creative and scholarly activity, and service.” (Faculty Handbook 2014). It is the responsibility of the [Academic Affairs Committee of the Faculty Senate](#) to evaluate and award grant on an annual basis. Once awarded by the committee, the grants are administered by the Provost’s office.

All full-time faculty members are eligible to apply; however, preference is normally given to those who have not recently received funds from Samford Faculty Development Grants. Only one grant application may be submitted per faculty member, including joint applications. The maximum award per development grant is \$4,000, of which no more than \$3000 can be allocated for personal compensation. The grant money is intended to be used for a complete project or as seed money for a larger project.

Investigators will have 24 months to complete the project, commencing January 1 and ending December 31 of the following academic year. Upon completion of the project, investigators must submit a written report to the Chair of Faculty Committee on Academic Affairs and the Provost’s office.

### NOTES:

- Requests should focus on the purpose of Faculty Development Grants as stated above.
- Applications requesting funding for completion of the applicant’s dissertation or thesis will not be considered.
- Funds may not be used to pay replacement faculty.
- Faculty seeking funds for conference presentations should submit a Supplemental Travel Fund request (solicited three times per academic year).
- For grants focused on technology, faculty should be aware of Innovative Technology Grant Program (administered by the Academic Technology and Learning Committee)
- Any items purchased with Faculty Development Grant funds belong to Samford University.

Late or incomplete applications will not be accepted. If you have any questions about the application or any other part of the process, please contact the Chair of Faculty Committee on Academic Affairs